

Special Services Cooperative 2024-2025 Paraeducator Inservice Log

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| Name & Tier: | Hrs Required: |
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| Supervisor & School: | Hrs Completed: |
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Inservice hours are required by the KS State Department of Education to hold a para position and by the Special Services Cooperative. Paras must complete inservice requirements regardless of the number of hours worked per day/days per week.

****Completed logs are due when all hours are completed, IMMEDIATELY upon resignation/termination, or at the end of March.**

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| Tier 1 - 20 Hours | Paras who have worked as a Kansas special education paraeducator less than 3 years (within the past 3 years). 9 month school year = 1 year |
| Tier 2 - 10 Hours | Paras who have worked as a Kansas special education paraeducator more than 3 years (including each of the past 3 years). 9 month school year = 1 year |
| Tier 3 - 5 Hours | Paras with a current KS license/certificate : teaching, SLP, OT, PT, SW, OTA, PTA, LPN, LBSW or LaBA if the para is working in an area directly related to the license they hold. |

| Required For | Inservice Activity | Date | Hours |
|------------------------------|---|------|-------------|
| ALL Paras Employed in August | CoOp Para Back to School Orientation/Policies & Procedures Review Meeting | x | x |
| ALL Paras | Paraeducator Handbook Review | | 30 min |
| ALL Paras | Classified Handbook Review | | 30 min |
| ALL Paras | Bloodborne Pathogens, Standard Precautions, & Exposure Incidents | | 30 min |
| ALL Paras | Bullying | | 45 min |
| ALL Paras | Emergency Safety Interventions (ESI) | | 30 min |
| ALL Paras | Erin's Law, Faith's Law & Child Sexual Abuse (Mandated Reporting) | | 45 min |
| ALL Paras | Suicide Prevention Among Teens | | 1 hr 15 min |
| ALL Paras | FERPA - Understanding Student Confidentiality | | 30 min |
| ALL Paras | Worn Out Welcome Mat (McKinney-Vento/Homelessness) | | 30 min |
| ALL Paras | Harassment Prevention | | 30 min |
| All Paras | Para Self-Evaluation | | 1 hr |
| NEW Paras | Orientation Meeting with Para Facilitator | | |
| NEW Paras | "The Paraprofessional & Student Success: Four Corners to Super Para Status" (Infinitec) | | |
| NEW Paras | "Supporting Positive Behavior: Tips for Support Staff Working with Students with Special Needs" (Infinitec) | | |

Pg. 1 Total

